



Yuutu?it?ath Government
P.O. Box 699, Ucluelet, BC V0R 3A0
Phone: (250) 726-7342 Fax: (778) 942-0587

TENANT REPAIR REQUEST

This form must be completed prior to any work being carried out by the Yuutu?it?ath Government Assets Department. Once complete, please submit in person to the Yuutu?it?ath Government Housing Coordinator at the Assets Building or to Reception at the Cix?atin Centre during office hours (8:00AM – 4:30PM). If you have not received a notification from Yuutu?it?ath Government within 2 business days, or in case of an emergency, please contact the Yuutu?it?ath Government Housing Coordinator at (778) 942-0651 or email Marylin.Touchie@ufn.ca.

Tenant's Name: _____ Address: _____

Phone Number: _____ Rental Unit #: _____

Specific Description of Work Required:

Tenant's Signature: _____ Date: _____

SECTION TO BE FILLED OUT BY YUUTU?IT?ATH GOVERNMENT

Date Received: _____ Signature: _____

Forwarded to (Initials): _____

- Problem Checked by: _____ Date: _____
- Repairs Ordered by: _____ Date: _____
- Public Works: Yes/No Initials: _____ PO#: _____ Date: _____
- Contractor's Name: _____ PO#: _____ Date: _____
- Parts/Materials Ordered by: _____ PO#: _____ Date: _____

Notes:

Housing Coordinator verifying as complete

Date