

**YUULU?IL?ATH FIRST NATION GOVERNMENT**

**Enacted under the Financial Administration Act section 11.1**

**EXPENDITURES REGULATION**

**YFNR 4/2011**



**OFFICIAL CONSOLIDATION – CURRENT TO MARCH 24, 2025**

This is a certified true copy of the consolidated Expenditures Regulation, YFNS 4/2011, current to March 24, 2025

Date: July 4, 2025

Signed: *Hamilton*  
Law Clerk

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## **PART 1 - INTRODUCTORY PROVISIONS**

### **Short title**

1.1 This regulation may be cited as the Expenditures Regulation.

### **Application**

1.2 This regulation prescribes

- (a) who can authorize an emergency expenditure,
- (b) the form for requisitions for payment, and
- (c) who can authorize a requisition for payment.

### **Definitions**

1.3 In this regulation:

“Act” means the Financial Administration Act.

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## PART 2 - EMERGENCY EXPENDITURES

### Emergency expenditures

- 2.1 (a) An emergency expenditure must not be made unless
- (i) for emergency expenditures greater than \$30,000, the emergency expenditure has been approved by the Executive by resolution,
  - (ii) for emergency expenditures greater than \$7,500 but less than \$30,000, the emergency expenditure has been approved by
    - (A) the Executive by resolution, or
    - (B) the chief administrative officer and the chief financial officer, and
  - (iii) for emergency expenditures less than \$7,500, the emergency expenditure has been approved by
    - (A) the chief administrative officer, or
    - (B) the chief financial officer.
- (b) Subsection (a) does not give the chief administrative officer or the chief financial officer the authority to borrow for the purpose of making an emergency expenditure.

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### PART 3 - REQUISITIONS FOR PAYMENT

#### Prescribed form

- 3.1 (a) The Form numbered DF-1 in Schedule 1 is prescribed for the purposes of section 6.3 of the Act.
- (b) A requisition for payment must be in Form DF-1.
- (c) Every requisition for payment must be completed and signed in accordance with
- (i) the Act,
  - (ii) this regulation, and
  - (iii) the instructions on Form DF-1.

#### Prescribed individuals

- 3.2 The following individuals are prescribed for the purpose of section 6.3(b) of the Act:
- (a) for
- (i) expenditures authorized under the annual budget for the current fiscal year and greater than \$30,000, or
  - (ii) emergency expenditures greater than \$30,000,
- the chief administrative officer or the chief financial officer and, upon the approval of the Executive by resolution, any member of the Executive,
- (b) for emergency expenditures greater than \$7,500 but less than \$30,000, the chief administrative officer,
- (c) for
- (i) expenditures authorized under the annual budget for the current fiscal year and less than \$30,000, or
  - (ii) emergency expenditures less than \$7,500,
- the chief administrative officer or the chief financial officer.

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**SCHEDULE 1 - REQUISITION FOR PAYMENT FORM**

YUULU?IL?ATH FIRST NATION  Financial Administration Act Department of Tataanafatuk*ipaala (always looking after the money) – Finance Form DF-1				Cheque Number: _____  Date: _____  <i>(for Department of                  Tataanafatuk*ipaala (always                  looking after the money) –                  Finance use only)</i>	
<b>REQUISITION FOR PAYMENT</b>					
<b>A. PAYMENT INFORMATION</b> <i>(to be completed by the individual requesting the payment)</i>					
Requested by:				Date:	
Name of Payee:					
Address of Payee:					
Invoice Amount:		Sales Tax:		Total:	
Invoice Number:		Invoice Date:		GL Coding:	
Purpose of Expenditure:					
<i>(Note: the original invoice or other supporting documentation must be attached to the requisition)</i>					
<b>B. AUTHORIZING SIGNATURES:</b> <i>(to be completed by the individuals authorizing the requisition)</i>					
<b>Signature #1</b>			<b>Signature #2 (if required)</b>		
Signature:			Signature:		
Name:			Name:		
Title:			Title:		
Date:			Date:		

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## LEGISLATIVE HISTORY

Expenditures Regulation YFNR 4/2011 enacted April 1, 2011

### Amendments

Section	Amendment	In Force
2.1(a)(ii)(B), 2.1(a)(iii)(A), 2.1(b), 3.2(a), 3.2(b), 3.2(c)	YFNS 87/2025, s.16.1(ee)	March 24, 2025

### Amending Acts:

YFNS 87/2025 Administration Structure Amendment Act enacted March 24, 2025

### Amending Regulations:

### Orders: